

Garden Leader Meeting Agenda – February 16, 2022



- **CoMo Gives Update:** We raised \$6,045 this year!
- **We've been successful with local Walmart and Sam's grants, too!**
 - We received 4 grants totalling \$3,000!
 - \$1,000 dedicated for adaptive gardening tools
 - \$1,000 dedicated for seeds and native plants
 - \$500 dedicated for raised beds
 - \$500 dedicated for general supplies
- **Have you put in your seed order yet?**
- **Opportunity to join the board:** We're a friendly and fun group. Everyone is a volunteer. We'd love to have 2-3 new board members this year.
- **End of season gardener survey:** See below (pg. 5) for summary.
- **Area in production at each garden:** If the size of your garden has changed, please let us know.
- **COVID-19 Guidance:** CGC encourages gardens to follow Columbia/Boone County Department of Public Health and Human Services guidance at <https://www.como.gov/coronavirus/guidance/>.
 - Plants will likely be distributed similar to last year with online orders and central pick up by Garden Leaders at Claudell.
- **Following-up with plot requests:**
 - New language attached to our emails outlining a timeline for responses
 - Communicating about waiting lists
- **Confidentiality Agreement:** Garden leaders and anyone with access to gardener data needs to sign this agreement. There is a copy on pg. 4 of this document. If you are a new leader or you don't think you've signed it in the past, please sign and return to us.
- **Does your garden have a dedicated irrigation hydrant?**
 - If yes, are you receiving the community garden water rate? Please contact 573-874-7380 for more info.
- **Please keep us in the loop when you have a workday or other event:** The CGC board would like to attend a work day/gathering at gardens to take pictures and get to know gardeners and see how we can be of more help. Or, please consider taking a few pictures that can be used on the website, Facebook page, or for CoMo Gives.

Discussion

- What projects or plans do you have for 2022?
- What concerns or issues would you like to discuss?

Useful Information for Garden Leaders – 2022

General

- Website at comogardens.org (you can subscribe to get our posts via email)
- Facebook at facebook.com/CommunityGardenCoalition
- Donate money at comogardens.org/donate-money
- Donate food at comogardens.org/donate-food
- Donate stuff at comogardens.org/donate-stuff
- Email the whole board at cgcbboard@comogardens.org

Forms

- Household Gardener Info Forms at comogardens.org/gardener-data/
 - Completed annually by all households at neighborhood and non-youth group gardens
 - At neighborhood gardens, please require that the form be completed before plots are assigned
 - We **STRONGLY** encourage gardeners to fill out the online version.
 - Spanish Language PDF and online form is available
- Youth Garden Info Form (online only) at comogardens.org/resources/garden-leaders
- Propose a new garden at comogardens.org/resources/garden-leaders

Funds and Compost

- Yearly \$100 allotment for each garden is still in place.
- Request additional money BEFORE YOUR SPEND IT through Funding Request form at comogardens.org/resources/garden-leaders/.
- **Use tax exempt form and keep and submit ALL receipts to Bill at wm.mckelvey@gmail.com.**
 - **Email** copy or image of the receipt
 - Always include **who** should be reimbursed and **where** the check should be sent
- Compost – CGC will reimburse for cost of compost and bulk delivery (up to approx. \$200); large gardens such as Claudell, Ash St, Broadway Christian may request funding for additional load.
 - Primary source: City of Columbia (como.gov/utilities/solidwaste/compost-mulch/)
 - Compost is available from the City Landfill for \$21.60 per yard.
 - Pick up on Thursday afternoons (1-4pm) March – October and second Saturday of the month (8am-12pm). Call 573-874-2489 to be sure there is available compost .
 - Hauling for \$60 plus the cost of compost from Jerry Calvin – Schedule using #696-3695 (home). Cell # is 819-0673. Can carry about 7 cubic yards.
 - Craigslist is another source for compost. Look under Farm and Garden, but make sure source material was not treated with a persistent herbicide.

Supplies

- Seeds – Seeds will be distributed to garden leaders. Please check with Cheryl Jensen (cheryl@comogardens.org) if you or a gardener needs more.
- Transplants – Cool season plants to be available in late March; warm season to be available in mid-May. We will likely use an online order form similar to last year and ask Garden Leaders to be the point of contact. Donations will be suggested via the online order form. Pick up for

Garden Leaders will be at the Claudell Community Garden, 711 Claudell Lane. Delivery can also be arranged.

- Mulch
 - Straw bales are at Claudell. Side gate combo is 1301. Front gate is 2016. Please help yourself.
 - We will order new straw in June/July, after the wheat harvest.
 - Other options:
 - Craig's list for old hay and straw.
 - Boone Electric for wood chips (<https://www.booneelectric.coop/>). We will keep you posted as we learn more. They generally schedule a date in May for pick-up. With prior planning, Jerry Calvin may be available for hauling.
 - Keep us posted if you find a source.
 - May request funds through Funding Request form for these items.

Tillers

- Walk-behind BCS and a Troy-Bilt @ Claudell (contact Bill for info, wm.mckelvey@gmail.com, 573-746-0770)
- An additional Walk-behind Troy-Bilt Horse is available (comes with a cool instructional video at <https://youtu.be/wabrBbYLkxA>). This is currently stored at the St. Joseph Street garden. Contact Matt Knowlton knoisy@juno.com if you are interested in using it.

Volunteers

- We typically receive requests from student groups affiliated with **MU Alternative Breaks**. We will pass this info along to you all. Feel free to reach out to them on your own. They can be a good source of volunteers for projects throughout the year. Contact info can be found at <https://breaks.missouri.edu/about/contact>.

CoMo Wild Yards

- We encourage gardens to participate in this City Program.
 - Contact – Danielle Fox, Community Conservationist, 573-441-5526, Danielle.fox@como.gov
 - Gardens are encouraged to use CGC Funding Request process for supplies. More info at <https://www.como.gov/sustainability/areas-of-focus/conservation/como-wild-yards-program/>

Confidentiality Agreement - Community Garden Coalition

Board of Directors, Garden Leaders, Other Volunteers

I, the undersigned, as a member of the Board of Directors, garden leader or other volunteer with Community Garden Coalition of Columbia and Boone County (CGC), hereby agree to the following Confidentiality Agreement.

I understand that I may be given access to confidential information to the extent necessary in order to perform my duties as a volunteer with CGC. I shall not, at any time either during or subsequent to my volunteering with CGC, make unauthorized disclosures or unauthorized use of any information that is considered to be proprietary or confidential by CGC. Confidential information includes, but is not limited to, any personal information of any CGC employee, volunteer, agency partner, or donor, whether in written, oral or electronic form.

All records and information relating to CGC or its employees, volunteers, agency partners, and donors are confidential and I will treat all matters accordingly. This includes any information protected under any applicable state or federal privacy law. No CGC-related information, including without limitation, documents, notes, files, records, oral information, computer files or similar materials (except in the ordinary course of performing duties on behalf of CGC) may be removed from CGC premises without permission from the Board of Directors. Additionally, the contents of CGC's records or information otherwise obtained in regard to business may not be disclosed to anyone, except where required for an authorized business purpose and/or required by law. I will not disclose any confidential information, purposefully or inadvertently (through casual conversation), to any unauthorized person inside or outside CGC.

Questions regarding the nature of confidential information will be decided solely by the Board in accordance with applicable law.

When I leave the CGC, I will return all CGC-related information and property that I have in my possession, including without limitation documents, files, records, manuals, information stored on a personal computer, personal data assistant or computer disk, supplies, and equipment or office supplies.

Signature: _____

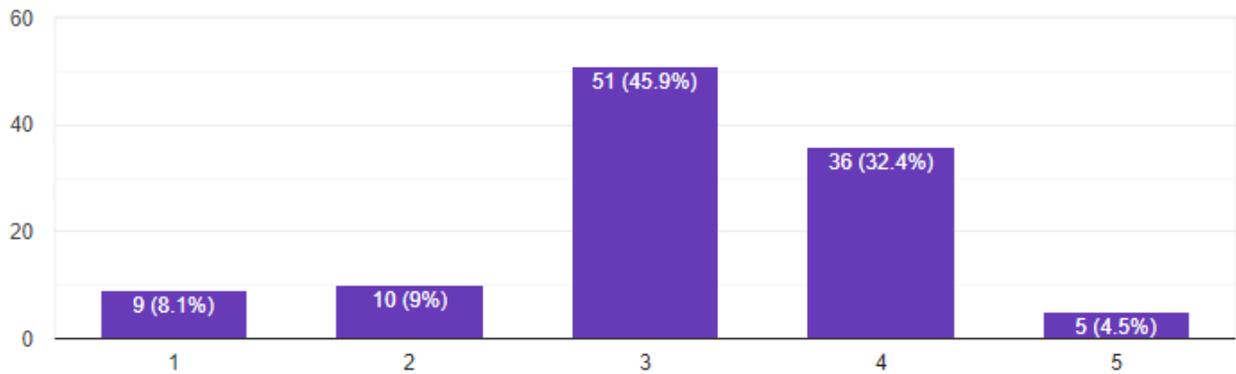
Date: _____

Summary of the Community Garden Coalition Gardener Feedback Survey for 2021

How would you describe your skill as a vegetable gardener?



111 responses

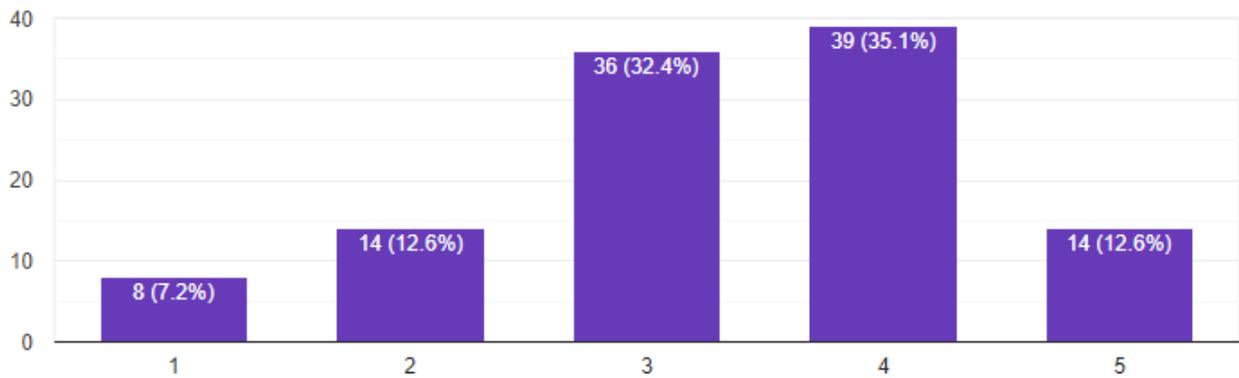


(1 = Beginner, 5 = Expert)

Please rate the productivity of your garden this year.

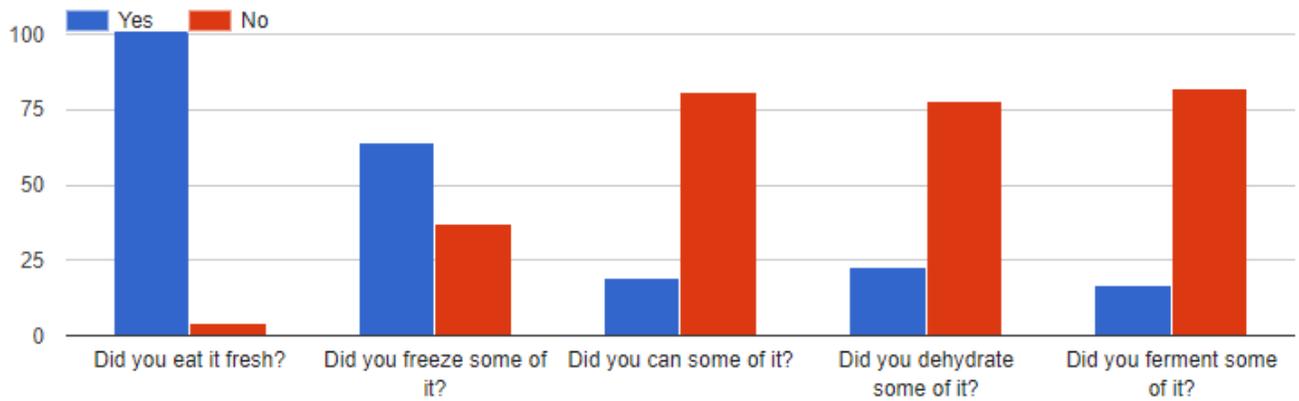


111 responses



(1 = Poor, 5 = Very productive)

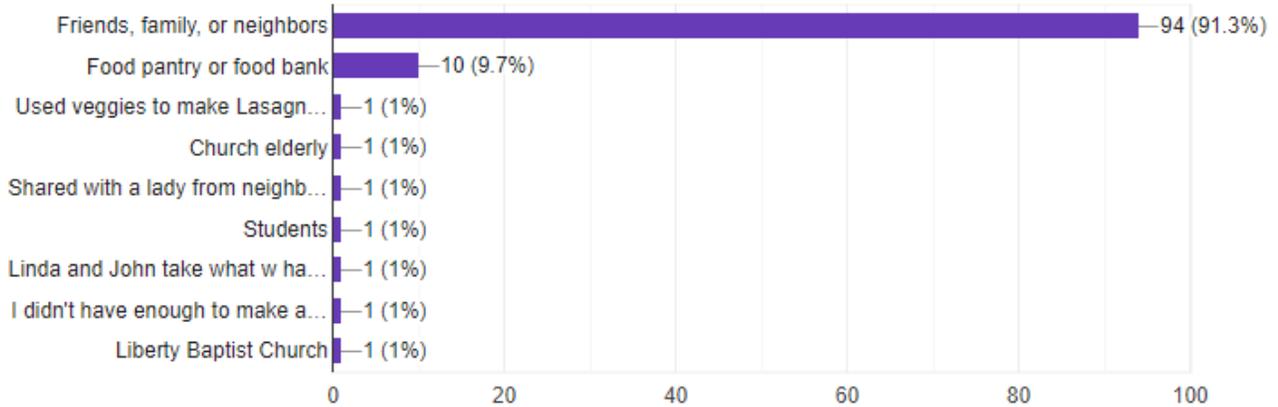
How did you use the produce from your garden this year?



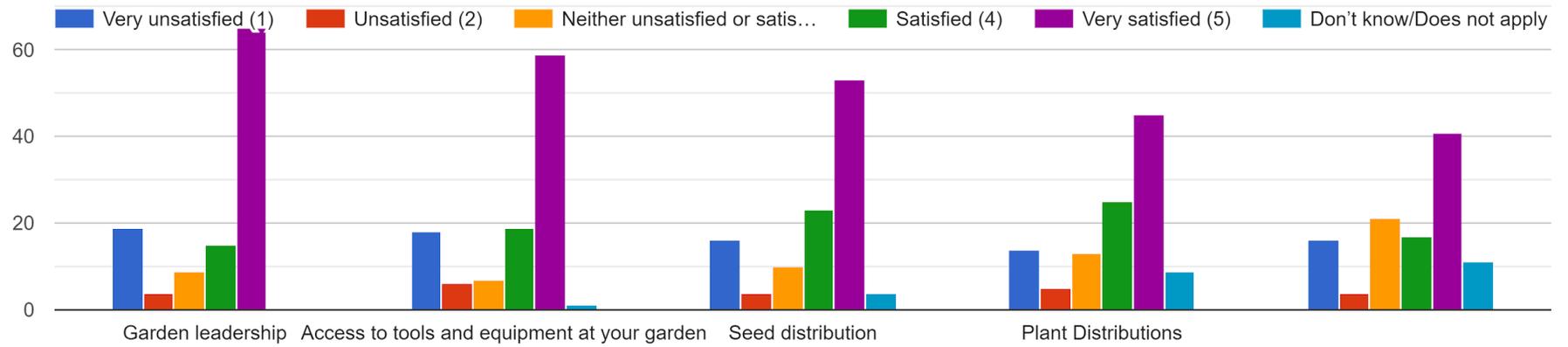
Did you share produce from your garden this year with any of the following:



103 responses



What is your level of satisfaction with the following:



(In the chart above, the last question asked about “Interaction with Community Garden Coalition organization”)